FRESNO MOSQUITO AND VECTOR CONTROL DISTRICT
AGENDA BOARD OF TRUSTEES MEETING AND PUBLIC HEARING
JUNE 20, 2018

-----2:00 PM -----

2338 E. McKinley Ave
Fresno, CA 93703

1. CALL TO ORDER

2. PUBLIC COMMENT

This portion of the meeting is reserved for any person or persons having the desire to address the Board on any public matter within the Board's jurisdiction and not on the agenda. Up to five (5) minutes is granted to each individual's commentary, and a maximum of twenty (20) minutes total is dedicated to this portion of the meeting.

3. GENERAL CONSENT ITEMS

a) MINUTES OF MAY 16 MEETING
b) PAYROLL FOR MAY
c) COMMERCIAL WARRANTS FOR MAY
d) WARRANTS PAID AFTER BOARD
e) FINANCIAL STATEMENTS AND EXPENDITURES
f) OPERATIONAL REPORT

4. INFORMATION/DISCUSSION ITEMS

A. MANAGER REPORT

The District Manager has submitted an overall operations report to apprise the board of recent actions and updates

B. SPECIAL ASSESSMENT AUTHORIZATION UPDATE

The Board will be updated on documentation now on file with the County

5. ACTION ITEMS

A. BENEFIT ASSESSMENT RESOLUTION

The board will be asked to pass the resolution to levy the annual property tax assessment and approve related documents

B. FLEET VEHICLE POLICY

The board is being asked to review and approve this new policy for inclusion in the District's employee handbook

C. 2018-19 BUDGET ADOPTION

The board will be asked to adopt the final District budget for next fiscal year

6. STAFF REPORTS AND QUESTIONS
7. TRUSTEE REPORTS AND QUESTIONS
8. REQUEST FOR FUTURE AGENDA ITEMS
9. ADJOURNMENT

Regular meetings of the Board occur on the third Wednesday of each month at 2:00 pm

Members of the public needing ADA accommodations or to have agenda material in a specific format may call Julia Escott at (559) 268-6565. Requests should be made as soon as possible, but at least 48 hours in advance of the meeting.

FRESNO MOSQUITO AND VECTOR CONTROL DISTRICT
AGENDA EXPLANATION JUNE 20, 2018

ITEM 1-3
No comment

ITEM 4A MANAGER REPORT
The report submitted by the District Manager has been included in the supplemental material for full review. Most of it is self-explanatory, so it is listed in the "Information" section of the agenda, however, the District Manager will answer any questions the board has regarding items contained therein or related to the material presented.

ITEM 4B SPECIAL ASSESSMENT AUTHORIZATION UPDATE
The District Manager has updated records on file in the Special Accounting Office for Fresno County that will now allow him, and continue to allow SCI consultants, to create, edit, and overall manage the special assessments process for our Benefit Assessment. The records will allow the District Manager to take care of this process each year in perpetuity.

ITEM 5A BENEFIT ASSESSMENT RESOLUTION
All documentation has been prepared for the final approval for the levying of our annual benefit assessment taxes within the District. The Board will be asked to pass a final and binding resolution to levy the benefit assessment, approve the final engineer's report from SCI, and direct SCI to process and update all assessment rolls with the County.

ITEM 5B FLEET VEHCILE POLICY
The Board will review and act on adopting a brand new District policy concerning our fleet of vehicles. This policy has been created to manage the fleet effectively and to provide clarity and direction on what must be done to protect District assets. The Fleet Vehicle policy will be used as a guideline for the District in maintaining and replacing our vehicles, boats, trailers, etc. It has been created based on operational efficiency, cost-reduction methods, and input from the Assistant Manager and full-time staff.

ITEM 5C 2018-19 BUDGET ADOPTION
The Board will review and approve the final version of the 2018-2019 Fiscal Year budget that has been prepared by District staff. There have only been minor changes made to the preliminary budget that was presented to the Board at our May 2018 meeting.

ITEMS 6-9
No comment

FRESNO MOSQUITO AND VECTOR CONTROL DISTRICT
MINUTES OF THE BOARD OF TRUSTEES' MEETING
May 16, 2018

The regular meeting of the Board of Trustees of the Fresno Mosquito and Vector Control District was held at the District Office.

LOCATION: 2338 E. McKinley Ave, Fresno, CA. 93703

TRUSTEES PRESENT:	Kristi Lawrence - President	Rauden Coburn - Trustee
	Kenneth L. Moore - Vice President	Jennifer Estrada- Trustee
	Peter Woolcock- Secretary	
TRUSTEES ABSENT:	None	
OTHERS PRESENT:	Ryan McNeil - District Manager	Julia Laciste - Office Manager
	Jacob Jones - Assistant Manager	Roy Benavides - Area Supervisor

1. **CALL TO ORDER:** President Lawrence called the meeting to order at **2:01 pm.**

2. **PUBLIC COMMENT:** None.

3. **GENERAL CONSENT ITEMS:**

A motion was made to approve the following general consent items

a.) Minutes of **April 18, 2018** meeting.
b.) Payroll for **April 2018**; warrants **266642-266659** and **266698-266720**, including 11 Direct Deposit for a total amount of **$106,984.12.**
c.) Commercial Warrants of **May 2018**, warrant numbers **267592-267632** in the amount of **$31,366.37.**
d.) Warrants Paid After Board
e.) Financial Statements, Revenue and Expenditures Report
f.) Operational Report
g.) Travel Approval

A motion was made to approve items a,b,d, and f.

Made by: Coburn
Second by: Moore **Passed:** Unanimously

The board discussed items c,e, and g. The board requests disclosure of the billing codes and line items for Bank of America credit account to be presented to all trustees. There was discussion of travel and educational expenses. A motion was made to approve items c,e, and g.

Made by: Coburn
Second by: Moore **Passed:** Unanimously

4. **INFORMATION/DISCUSSION ITEMS**

A. **RDA INDEPENDENT COMMITTEE VOTING RESULTS**

The manager reported that Frank Fowler of the Fresno Metropolitan Flood Control District is now our RDA representative.

B. **MANAGER REPORT**

The District Manager submitted an overall operations report to apprise the board of recent actions and updates. He reported on the increased efficiency of operations and early finish of first round source-checks, as well as completing the inspection of approximately 1,200 aerial-find sources. In addition, Public Education has been significantly increased through multiple avenues. The DM reported his attendance and communication at the last Board Meeting of the Chaffee Zoo addressing district concerns.

C. **PRELIMINARY BUDGET REVIEW**

The manager reviewed the preliminary budget and updated the board on information concerning revenues. The DM will make some adjustments and present an updated proposal in June.

5. ACTION

A. BENEFIT ASSESSMENT RESOLUTION

The district manager presented a resolution of intent to levy the annual assessment and related documents. A motion was made to approve the proposed resolution at the presented assesment rates.

Made by:	Moore		
Second by:	Woolcock	**Passed:**	Unanimously

B. PUBLIC HEARING APPROVAL

A motion was made to approve the Public Notice announcing the Benefit Assesment Public Hearing with the suggested edit informing readers that the regular Board meeting will be held immediately following the annual public hearing.

Made by:	Coburn		
Second by:	Moore	**Passed:**	Unanimously

C. VEHICLE BID AND SURPLUS PROPERTY

The DM and board discussed declaring vehicle #10 surplus property. The board made a motion to declare vehicle #10 as surplus.

Made by:	Coburn		
Second by:	Woolcock	**Passed:**	Unanimously

The DM reported all bids made for a new fleet truck:
Michael Chevrolet in the amount of $27,450.00; Ed Deana's Automotive in the amount of $26,107.00; Buick GMC in the amount of $25,018.00; and H&J Chevrolet in the amount of $25,544.00.
A motion was made to approve the lowest bid from Buick GMC.

Made by:	Estrada		
Second by:	Woolcock	**Passed:**	Unanimously

D. BROWN ACT POLICY

The board had recommendations for adjustments and clarification. The item was tabled until June.

E. CAPITAL OUTLAY/DEPRECIATION CHANGE

A motion was made to approve a change to the policy pertaining to the District's depreciation threshold.

Made by:	Coburn		
Second by:	Moore	**Passed:**	Unanimously

6. CLOSED SESSION

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957
Titles: District Manager, Administrative Secretary

B. CLOSED SESSION DECISIONS

Based on closed session review and performance evaluation of the position of Administrative Secretary, a motion was made to accept the recommendation of the DM to increase wages to $19.23 per hour.

Made by:	Coburn		
Second by:	Estrada	**Passed:**	Unanimously

Pertaining to the performance evaluation of the position of District Manager, a motion was made to provide a 10-percent merit raise to the DM.

Made by:	Moore

Second by: Woolcock **Passed:** Unanimously

7. **STAFF REPORTS AND QUESTIONS:** None

8. **TRUSTEE REPORTS AND QUESTIONS:** None

9. **REQUEST FOR FUTURE AGENDA ITEMS:** None

10. **ADJOURNMENT**
Motion to Adjourn was made at: **3:44pm.**

Made by: Estrada
Second by: Moore

Peter Woolcock, Secretary
PLW/cjl

06/13/18

Fresno Mosquito and Vector Control District
Monthly Payroll Checks
May 2018

Num	Name	Paid Amount
May 18		
	Bivings, Sequoia S	-932.67
	Criado, Steven M	-1,023.32
	Estrada, Seth A	-930.81
	Gonzales, Danielle C	-979.33
	Gonzales, Ernest	-1,155.57
	Granados, Alice S	-1,034.32
	Lopez, Jose A	-906.45
	Mayorga, Rigoberto	-1,048.55
	McAtee, Daniel	-1,012.58
	Moua, Jason	-1,191.95
	Olea, Mario E	-1,069.31
	Orozco, Sergio G	-1,175.11
	Padilla, Ricardo	-1,065.03
	Ramos, James A	-1,009.61
	Serrano, Daniel J	-906.45
	Ventura, Jose Luis	-1,285.14
	Yang, Tong L	-1,024.62
	Zamora, Aaron M	-1,084.57
	Benavides, Juan M	-1,635.12
	Benavides, Roy	-1,814.66
	DeFreece, Chenoa D	-2,072.28
	Jones, Jacob M	-2,198.81
	Laciste, Carmen J.	-2,702.03
	McNeil, Ryan P	-2,817.13
	Murray, Brianne R	-1,132.85
	Palomo, Monica	-1,118.66
	Sanpedro, Lorena	-496.39
	Shuttera, Mark V	-1,110.68
	Ventura, Sabino	-1,174.46
	QuickBooks Payroll Service	-37,159.21
	QuickBooks Payroll Service	37,108.46
	Benavides, Juan M	-1,626.25
	Benavides, Roy	-1,828.96
	DeFreece, Chenoa D	-2,072.27
	Jones, Jacob M	-2,198.79
	Laciste, Carmen J.	-2,471.45
	McNeil, Ryan P	-2,817.13
	Murray, Brianne R	-1,193.26
	Palomo, Monica	-1,118.67
	Sanpedro, Lorena	-940.91
	Shuttera, Mark V	-1,110.69
	Ventura, Sabino	-1,174.47
	Bivings, Sequoia S	-1,092.36
	Estrada, Seth A	-1,092.60
	Gonzales, Ernest	-1,065.03
	Granados, Alice S	-1,098.96
	Mayorga, Rigoberto	-1,065.03
	Criado, Steven M	-1,038.80
	Gonzales, Danielle C	-1,147.65
	Lopez, Jose A	-1,066.14
	McAtee, Daniel	-1,012.58
	Moua, Jason	-1,210.58
	Olea, Mario E	-957.10
	Orozco, Sergio G	-1,175.11
	Padilla, Ricardo	-1,065.03

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Fresno Mosquito and Vector Control District
Monthly Payroll Checks
May 2018

Num	Name	Paid Amount
	Ramos, James A	-1,009.61
	Serrano, Daniel J	-1,066.14
	Ventura, Jose Luis	-1,240.12
	Yang, Tong L	-1,034.32
	Zamora, Aaron M	-1,175.11
	QuickBooks Payroll Service	-38,215.87
	QuickBooks Payroll Service	38,165.12
E-pay	Fresno Mosquito & VCD.	0.00
E-pay	Fresno Mosquito & VCD.	-1,002.93
E-pay	Fresno Mosquito & VCD.	-10,724.62
E-pay	Fresno Mosquito & VCD.	-11,149.30
E-pay	Fresno Mosquito & VCD.	-1,064.20
267672	Bivings, Sequoia S	0.00
267673	Criado, Steven M	0.00
267674	Estrada, Seth A	0.00
267675	Gonzales, Danielle C	0.00
267676	Gonzales, Ernest	0.00
267677	Granados, Alice S	0.00
267678	Lopez, Jose A	0.00
267679	Mayorga, Rigoberto	0.00
267680	McAtee, Daniel	0.00
267681	Moua, Jason	0.00
267682	Olea, Mario E	0.00
267683	Orozco, Sergio G	0.00
267684	Padilla, Ricardo	0.00
267685	Ramos, James A	0.00
267686	Serrano, Daniel J	0.00
267687	Ventura, Jose Luis	0.00
267688	Yang, Tong L	0.00
267689	Zamora, Aaron M	0.00
267690	Benavides, Juan M	0.00
267691	Benavides, Roy	0.00
267692	DeFreece, Chenoa D	0.00
267693	Jones, Jacob M	0.00
267694	Laciste, Carmen J.	0.00
267695	McNeil, Ryan P	0.00
267696	Murray, Brianne R	0.00
267697	Palomo, Monica	0.00
267698	Sanpedro, Lorena	0.00
267699	Shuttera, Mark V	0.00
267700	Ventura, Sabino	0.00
267701	FCERA	-13,185.40
267702	Fresno County Family Support Division	-147.00
267703	ICMA Retirement - 457	-105.00
267704	Fresno Co Employee Bene	-17,733.86
267748	Bivings, Sequoia S	0.00
267749	Criado, Steven M	0.00
267750	Estrada, Seth A	0.00
267751	Gonzales, Danielle C	0.00
267752	Gonzales, Ernest	0.00
267753	Granados, Alice S	0.00
267754	Lopez, Jose A	0.00
267755	Mayorga, Rigoberto	0.00
267756	McAtee, Daniel	0.00
267757	Moua, Jason	0.00
267758	Olea, Mario E	0.00

06/13/18

Fresno Mosquito and Vector Control District
Monthly Payroll Checks
May 2018

Num	Name	Paid Amount
267759	Orozco, Sergio G	0.00
267760	Padilla, Ricardo	0.00
267761	Ramos, James A	0.00
267762	Serrano, Daniel J	0.00
267763	Ventura, Jose Luis	0.00
267764	Yang, Tong L	0.00
267765	Zamora, Aaron M	0.00
267766	Benavides, Juan M	0.00
267767	Benavides, Roy	0.00
267768	DeFreece, Chenoa D	0.00
267769	Jones, Jacob M	0.00
267770	Laciste, Carmen J.	0.00
267771	McNeil, Ryan P	0.00
267772	Murray, Brianne R	0.00
267773	Palomo, Monica	0.00
267774	Sanpedro, Lorena	0.00
267775	Shuttera, Mark V	0.00
267776	Ventura, Sabino	0.00
267778	County of Fresno POB	-6,119.97
267779	FCERA	-13,350.16
267780	Standard Insurance Comp	-54.40
267781	Fresno County Family Support Division	-147.00
267782	ICMA Retirement - 457	-105.00
May 18		**-150,263.92**

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Fresno Mosquito and Vector Control District
Current Unpaid Invoices
All Transactions

Date	Num	Account	Amount
Allied Storage Containers			
06/01/2018	R18061554	5003.1 · BLDG/YRD Equipment/Supplies	107.98
Total Allied Storage Containers			107.98
Arctic Glacier			
05/22/2018	2722814209	5002.33 · Traps	136.05
05/24/2018	2722814409	5002.33 · Traps	151.17
05/29/2018	2722814907	5002.33 · Traps	136.05
Total Arctic Glacier			423.27
Bank of America-Chenoa			
06/12/2018		5005.4 · Prof. Svc. Labor & Parts/GPS	-620.69
06/12/2018		5003.61 · FISH FACILITY Equipment/Supply	207.42
06/12/2018		5002.33 · Traps	139.16
06/12/2018		5003.4 · LAB Equipment & Supplies	283.89
Total Bank of America-Chenoa			9.78
California Industrial Rubber, Corp			
05/07/2018	F-089350	5005.3 · Parts	936.00
Total California Industrial Rubber, Corp			936.00
Comcast			
06/07/2018	June 2018	5008.2 · Office Internet	126.09
Total Comcast			126.09
Computer Systems Plus, Inc			
05/31/2018	96845	5007.3 · Repairs/Contr Part/Labor	543.00
Total Computer Systems Plus, Inc			543.00
Fresno Ag Hardware, Inc.			
05/16/2018	951983	5003.5 · SHOP Equipment & Supplies	6.14
05/16/2018	951961	5003.5 · SHOP Equipment & Supplies	0.93
05/17/2018	952095	5003.5 · SHOP Equipment & Supplies	68.22
05/21/2018	952455	5003.1 · BLDG/YRD Equipment/Supplies	26.81
05/22/2018	952525	5003.1 · BLDG/YRD Equipment/Supplies	40.64
05/23/2018	952661	5002.21 · Field/Spray Equipment Repairs	21.33
05/23/2018	952661	5005.3 · Parts	3.87
05/23/2018	952703	5003.5 · SHOP Equipment & Supplies	45.85
05/30/2018	953268	5003.5 · SHOP Equipment & Supplies	70.36
06/04/2018	953717	5003.5 · SHOP Equipment & Supplies	139.02
06/04/2018	953734	5003.5 · SHOP Equipment & Supplies	50.48
06/06/2018	953978	5003.5 · SHOP Equipment & Supplies	43.70
06/07/2018	954123	5003.5 · SHOP Equipment & Supplies	36.91
06/07/2018	954068	5003.5 · SHOP Equipment & Supplies	36.91
Total Fresno Ag Hardware, Inc.			591.17

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Fresno Mosquito and Vector Control District
Current Unpaid Invoices
All Transactions

Date	Num	Account	Amount
Fresno City			
05/01/2018	May 2018	5006.2 · Water/Disposal/Sewer	87.23
Total Fresno City			87.23
Grainger			
05/23/2018	9797334878	5004.4 · Other Safety wear Items	112.73
05/29/2018	9801455313	5004.4 · Other Safety wear Items	43.84
Total Grainger			156.57
Jorgensen & Co. Corp			
06/05/2018	74397	5003.5 · SHOP Equipment & Supplies	98.07
Total Jorgensen & Co. Corp			98.07
Lowe's			
06/07/2018		5003.5 · SHOP Equipment & Supplies	23.28
Total Lowe's			23.28
Mid Valley Disposal			
06/01/2018	1306314	5006.2 · Water/Disposal/Sewer	70.62
Total Mid Valley Disposal			70.62
Mission Linen Supply			
05/16/2018	507372771	5004.1 · Uniform Rental	113.74
05/16/2018	507372771	5003.1 · BLDG/YRD Equipment/Supplies	58.98
05/23/2018	507430620	5004.1 · Uniform Rental	134.63
05/23/2018	507430620	5003.1 · BLDG/YRD Equipment/Supplies	57.84
05/30/2018	507476991	5004.1 · Uniform Rental	113.74
05/30/2018	507476991	5003.1 · BLDG/YRD Equipment/Supplies	13.97
06/06/2018	507519079	5004.1 · Uniform Rental	128.37
06/06/2018	507519079	5003.1 · BLDG/YRD Equipment/Supplies	13.97
Total Mission Linen Supply			635.24
MVCAC (dues)			
06/04/2018	7360084	5002.32 · Testing	3,800.00
Total MVCAC (dues)			3,800.00
Networkfleet			
06/01/2018	MINS0035653	5005.4 · Prof. Svc. Labor & Parts/GPS	65.00
Total Networkfleet			65.00
Office Depot			
05/16/2018	139645101-001	5007.1 · Office Supplies	49.41
05/24/2018	2192123621	5003.5 · SHOP Equipment & Supplies	31.33
05/30/2018	145113098-001	5007.1 · Office Supplies	4.14
Total Office Depot			84.88

06/14/18

Fresno Mosquito and Vector Control District
Current Unpaid Invoices
All Transactions

Date	Num	Account	Amount
Pacific Gas & Electric			
05/01/2018	May 2018	5006.1 · Gas & Electric	1,107.36
Total Pacific Gas & Electric			1,107.36
Praxair			
05/29/2018	83231792	5002.33 · Traps	-278.52
05/10/2018	82917172	5002.33 · Traps	278.52
05/16/2018	82978541	5002.33 · Traps	85.79
05/22/2018	83046364	5002.33 · Traps	69.97
05/29/2018	83231793	5002.33 · Traps	71.21
05/31/2018	83266826	5002.33 · Traps	69.97
06/05/2018	83384923	5002.33 · Traps	64.14
Total Praxair			361.08
R & S Erection Tri-County, Inc			
01/05/2018	7663	5003.11 · BLDG/YRD Equipment Repair	199.00
Total R & S Erection Tri-County, Inc			199.00
Sebring West Automotive			
05/17/2018	35489	5005.4 · Prof. Svc. Labor & Parts/GPS	81.60
05/17/2018	35490	5005.4 · Prof. Svc. Labor & Parts/GPS	549.00
05/17/2018	35495	5005.4 · Prof. Svc. Labor & Parts/GPS	80.30
05/22/2018	35530	5005.4 · Prof. Svc. Labor & Parts/GPS	107.18
05/24/2018	35547	5005.4 · Prof. Svc. Labor & Parts/GPS	481.70
05/25/2018	35552	5005.4 · Prof. Svc. Labor & Parts/GPS	80.20
05/30/2018	35576	5005.4 · Prof. Svc. Labor & Parts/GPS	348.71
05/31/2018	743049B	5005.4 · Prof. Svc. Labor & Parts/GPS	132.42
06/04/2018	35610	5005.4 · Prof. Svc. Labor & Parts/GPS	428.05
06/05/2018	35625	5005.4 · Prof. Svc. Labor & Parts/GPS	134.95
06/05/2018	743537B	5003.5 · SHOP Equipment & Supplies	45.32
Total Sebring West Automotive			2,469.43
Seiberts' Oil			
05/31/2018	94180501	5005.1 · Gasoline	62.67
06/11/2018	88894	5005.1 · Gasoline	3,011.70
06/18/2018	88901	5005.1 · Gasoline	2,984.15
06/25/2018	88902	5005.1 · Gasoline	3,028.90
Total Seiberts' Oil			9,087.42
Select Business Systems			
05/25/2018	265320	5007.3 · Repairs/Contr Part/Labor	516.13
Total Select Business Systems			516.13
Sierra Refrigeration Service, Inc.			
05/18/2018	20339	5003.51 · SHOP Equipment Repairs	187.50
Total Sierra Refrigeration Service, Inc.			187.50

06/14/18

Fresno Mosquito and Vector Control District
Current Unpaid Invoices
All Transactions

Date	Num	Account	Amount
Smilanick Air Conditioning			
04/26/2018	67552	5003.11 · BLDG/YRD Equipment Repair	99.00
Total Smilanick Air Conditioning			99.00
Statewide Publications & Printing			
05/17/2018	4386	5011.5 · Public Education & Ads	648.30
Total Statewide Publications & Printing			648.30
Steam Cleaners, Inc.			
12/14/2017	122562	5003.51 · SHOP Equipment Repairs	44.45
Total Steam Cleaners, Inc.			44.45
Univar USA, Inc.			
05/01/2018	1V288476	5002.1 · Spray Material Product	529.73
Total Univar USA, Inc.			529.73
UPS			
05/19/2018	0000072100208	5002.32 · Testing	8.95
06/09/2018	0000072100238	5002.32 · Testing	9.83
Total UPS			18.78
Verizon Wireless			
05/19/2018	9807443369	5008.4 · Field Phones	523.50
Total Verizon Wireless			523.50
TOTAL			23,549.86

Fresno Mosquito and Vector Control District
Commercial Warrants Paid After Board
May 18 through June 12, 2018

Date	Num	Name	Amount
May 18 - Jun 12, 18			
05/18/2018	267747	Fresno Buick GMC	-25,018.57
May 18 - Jun 12, 18			**-25,018.57**

Fresno Mosquito & Vector Control District
FINANCIAL STATEMENT
May-18

Printed Date:
6/15/18 1:37 PM

FRESNO COUNTY TREASURER

Ending Balance as of:	April 30, 2018			**$**	**2,569,342.01**
INCOME			**OTHER TRANSACTIONS**		
CURRENT SECURED SUPPL	$	4,503.60	INCREASED PETTY CASH	$	(250.00)
FEDERAL HOUSING IN LIEU	$	340.96			
ELC ZIKA FUNDS MAR2018	$	38,400.13			
			Total Revenue:	**$**	**42,994.69**
EXPENDITURES	$	319,472.95			
			Total Expenditures:	**$**	**319,472.95**
Ending Balance as of:	May 31, 2018			**$**	**2,292,863.75**

BANK OF THE WEST (Online Banking Employee Tax)

Ending Balance as of:	May 31, 2018		**$**	**61,322.05**

VCJPA FUND

Ending Balance as of:	March 31, 2018	MEMBER	**$**	**204,901.00**
Ending Balance as of:	March 31, 2018	PROPERTY	**$**	**25,796.00**

INVESTMENT POLICY STATEMENT:
" I certify that this balance is enough to operate for the next six months."

SIGNED: _____
Ryan McNeil, District Manager

FRESNO COUNTY TREASURER
REVENUE AND EXPENDITURE FISCAL YEAR 2017-2018

AS OF: May 31, 2018

Printed on: 6/15/18 1:37 PM

INCOME	BUDGETED	CURRENT MONTH ACTUAL	YEAR TO DATE REC'D.	BALANCE	% TO DATE
Property Taxes	$ 1,450,000.00	$ 4,844.56	$ 1,248,426.14	$ 201,573.86	86%
Interest	$ 36,250.00	$ -	$ 31,362.12	$ 4,887.88	87%
*Other (ELC Zika)	$ 81,451.00	$ 38,400.13	$ 157,315.87	$ (75,864.87)	193%
Benefit Assesment	$ 568,374.00	$ -	$ 525,933.36	$ 42,440.64	93%
TOTAL INCOME	**$ 2,136,075.00**	**$ 43,244.69**	**$ 1,963,037.49**	**$ 173,037.51**	**92%**

SALARIES & EMP BENEFITS	BUDGETED	CURRENT MONTH ACTUAL	YEAR TO DATE EXP.	BALANCE	% TO DATE
Wages	$ 961,000.00	$ 165,403.50	$ 926,915.47	$ 34,084.53	96%
FICA	$ 74,000.00	$ 7,422.96	$ 63,852.26	$ 10,147.74	86%
Retirement	$ 300,000.00	$ 28,398.55	$ 327,248.14	$ (27,248.14)	109%
Health Insurance	$ 179,000.00	$ 17,254.89	$ 178,393.62	$ 606.38	100%
Life Insurances	$ 660.00	$ 54.40	$ 599.75	$ 60.25	91%
Unemployement Insurance	$ 13,000.00	$ -	$ 5,568.68	$ 7,431.32	43%
Workers' Compensation Insurance	$ 42,000.00	$ -	$ 43,050.23	$ (1,050.23)	103%
TOTAL SALARY & BENEFITS	**$ 1,569,660.00**	**$ 218,534.30**	**$ 1,545,628.15**	**$ 24,031.85**	**98%**
SERVICES & SUPPLIES					
Spray Material	$ 79,000.00	$ 1,383.97	$ 94,088.36	$ (15,088.36)	119%
Operating Supplies & Expense					
Spray Equip Parts/Repairs	$ 12,000.00	$ 2,820.95	$ 6,357.79	$ 5,642.21	53%
Surv. (Trap/Testing/Aerial/Warrants)	$ 37,500.00	$ 5,065.18	$ 30,091.25	$ 7,408.75	80%
Uniforms and PPE	$ 10,000.00	$ 4,609.43	$ 13,986.76	$ (3,986.76)	140%
Buildings; Repairs/Supply/Security	$ 12,000.00	$ 3,662.62	$ 55,009.28	$ (43,009.28)	458%
Fish Facility	$ 2,000.00	$ 380.84	$ 7,620.58	$ (5,620.58)	381%
Vehicle Supplies & Expense	$ 55,000.00	$ 11,280.66	$ 54,776.39	$ 223.61	100%
Utilities	$ 18,000.00	$ 1,204.44	$ 15,107.20	$ 2,892.80	84%
Communications	$ 30,400.00	$ 1,182.31	$ 9,725.18	$ 20,674.82	32%
Office Supplies & Expense	$ 20,000.00	$ 3,877.24	$ 34,054.80	$ (14,054.80)	170%
Insurance					
General Fund	$ 6,400.00	$ -	$ 6,309.00	$ 91.00	99%
Liability Premium	$ 17,000.00	$ -	$ 16,529.00	$ 471.00	97%
Property Premium	$ 1,050.00	$ -	$ 1,049.00	$ 1.00	0%
APD Premium	$ 600.00	$ -	$ 556.00	$ 44.00	0%
BTA Liab.	$ -		$ 169.12	$ (169.12)	0%
Travel & Subsistence	$ 12,000.00	$ 1,439.63	$ 9,571.30	$ 2,428.70	80%
Public Education	$ 31,545.00	$ 33,112.81	$ 46,357.50	$ (14,812.50)	147%
Dues/SubSC/Books	$ 22,000.00	$ -	$ 14,871.00	$ 7,129.00	68%
Legal/Audit/Prof. Svc (SCI Charges)	$ 58,000.00	$ -	$ 49,642.20	$ 8,357.80	86%
Other/Government Fees	$ 4,200.00	$ -	$ 652.39	$ 3,547.61	16%
Miscellaneous					
Cont. Ed./Certifications	$ 4,000.00	$ 5,300.00	$ 9,029.64	$ (5,029.64)	226%
Employee Education Reimb	$ 6,000.00	$ 600.00	$ 600.00	$ 5,400.00	10%
Pre-Employment Expense	$ 8,000.00	$ -	$ 4,499.00	$ 3,501.00	0%
TOTAL SERVICES & SUPPLIES	**$ 446,695.00**	**$ 75,920.08**	**$ 480,652.74**	**$ (33,957.74)**	**108%**
CAPITAL EXPENDITURES					
Vehicles	$ 50,000.00	$ 25,018.57	$ 97,911.67	$ (47,911.67)	0%
Spray Equipment	$ -	$ -	$ 1,354.01	$ (1,354.01)	0%
Shop Equipment	$ -	$ -	$ -	$ -	0%
Office Equipment	$ 10,000.00	$ -	$ -	$ 10,000.00	0%
Communication Equipment	$ -	$ -	$ -	$ -	0%
Lab. Equipment	$ 20,000.00	$ -	$ -	$ 20,000.00	0%
Buildings & Grounds	$ 35,000.00	$ -	$ -	$ 35,000.00	0%
TOTAL CAPITAL EXPENDITURES	$ 115,000.00	$ 25,018.57	$ 99,265.68	$ 15,734.32	86%
TOTAL EXPENSES:	**$ 2,131,355.00**	**$ 319,472.95**	**$ 2,125,546.57**	**$ 5,808.43**	**100%**

	ESTIMATED	ACTUAL
VARIANCE	$ 4,720.00	$ (162,509.08)
TRANSFER FROM RESERVE		
FISCAL YEAR NET	$ 4,720.00	$ (162,509.08)

STANDARD PERCENTAGE: 92%

Operational Report

May-18

Supervision	428.75 hrs.		
Clerical	344.50 hrs.		
Surveillance	405.50 hrs.		
Inspections	351.75 hrs.		
Assisted	471.75 hrs.		
Mapping/Aerial Insp.	2.50 hrs.		
Adulticiding	0.25 hrs.		
Fish Plants	25.00 hrs.	# of Plants=	219
In-Ser. Training	68.00 hrs.		
Physical Control	12.00 hrs.		
Record Keeping	455.25 hrs.		
Equipment Maintenance	438.25 hrs.		
Drive Time	815.50 hrs.		
Building Maintenance	139.25 hrs.		
Break	177.50 hrs.		
Miscellaneous	39.00 hrs.		
Larviciding	532.50 hrs.	Larviciding Acres	27585.69
Safety Training	3.50 hrs.		
Weed Control	0.00 hrs.		
Left Note	181.50 hrs.		
Fishing	32.50 hrs.	**Ed. Intern**	61.50 hrs.
Total hours worked	4,924.75		
Sick Leave	43.75 hrs.		
Vacation	11.00 hrs.		
Family Sick	2.75 hrs.		
Comp Time	0.00 hrs.		
Industrial Injury	0.00 hrs.		
Bereavement	0.00 hrs.		
Holiday	280.00 hrs.	5323.75 hrs.	

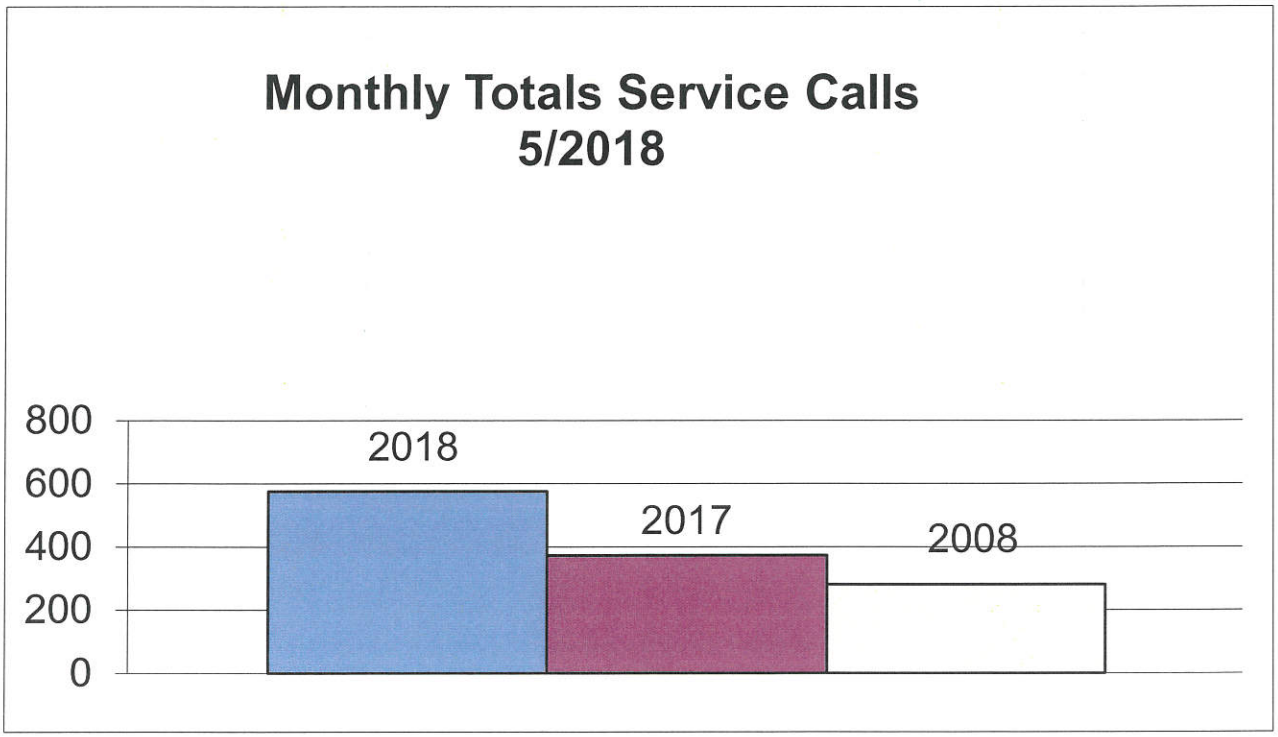
Materials

BTI Briquets -	1.0000	ea	Spheratax SPHWSP -	37.0000	ea
Vectobac WDG -	23.0000	lb	Spheratax SPH 50G -	0.0660	lb
Vectobac GS -	119.5	ib	VectoMax WSP -	1594.0000	ea
Vectolex WSP -	399	ea	BVA Oil -	235.0259	ga
Four Star -	738	ea	NyGuard IGR -	0.0676	ga
			Altosid XR Briquet -	1605.0000	ea
			Natular 2EC	2.1714	ga
			Natular T30	53.0000	ea
			Natular G -	20.0000	lb
			Vectobac 12AS -	1.0881	ga
			Aqua Master -		

	May-18	May-17	May-08	April-18
Service Requests	422	373	281	483
Miles Driven	19,152	20,722	18,183	18,282

Service Requests and Findings

Monthend total Findings			May-18
Adult Other Mosq.	37	Rodents	0
Adult Treehole Mosq.	0	Fleas	0
Mosquito Larvae	117	Ticks	0
Fish Plants	68	Other	16
No Breeding	296	No Source	20
Midges	1	AeAegypti	21
Flies	0	No of Service Calls	576
	Total Findings	576	



FMVCD MANAGER REPORT FOR JUNE 2018

YARD OPERATIONS

- District staff continue to treat properties and perform service calls at a record pace. Jacob continues to do a phenomenal job in leading the field crews. He has started treatment of the cemeteries with our new Buffalo Turbine and it is working very well. We are in great shape in being ready for our Aedes season, treating PG&E Vaults, etc.

- Chenoa and her team are also on record pace for traps and the testing of pools; they are on track to have 1,000 pools tested this year for mosquito-borne disease. With the purchase of new microscopes with ELC funds, identification of mosquitoes is a much nicer process for all employees as the field crews are also being trained on how to identify different species.

MANAGER OPERATIONS

- Based on a visit from Fresno County CUPA, we were found to be non-compliant and received a Level 2 notice of violation regarding our Hazard Management Business Plan. All onsite pesticide storage, flammable/combustible products, etc., are fine, it is just our online plan and information that was five years out of date. All forms, plans, etc., have been updated and uploaded to Fresno County's website and approved by CUPA; there was no monetary fine related to this issue.

- Tax research remains ongoing. Based on a conversation I had with Gary Byde, we have been treating the area we wish to annex for over 30 years, but no one has ever thought to make it officially within our boundary.

- All Benefit Assessment related paperwork has been processed and everything will be complete we need to do at the conclusion of the June Board meeting. I am working on the correction of "Reject APNs" that will allow us to collect thousands of dollars that we have not received in the past. All necessary county Budget paperwork will be complete long before its due date of 8/20/18.

PUBLIC EDUCATION & OUTREACH

Nothing new as there have been no events and our movie and TV ads continue to run. We have planned for a lower budget in this area for next year, but with our 4x10 schedule and other changes we have made, we may not need even what we have budgeted for if everything continues to go as smoothly as it is now in the treatment and service to the residents of our District.

June 1, 2018

Fresno County Auditor Controller
Treasurer – Tax Collector
Attn: Mario Cabrera
P. O. Box 1247
Fresno, California 93715

Re: 2018-19 Special Assessments Authorizations
6816 Fresno Mosquito and Vector Control District

This letter is to inform the County of Fresno that the following person(s) are authorized to make revisions, additions, and deletions to the special assessment roll for the above referenced assessment district for the fiscal year 2018-19, past and future years unless notified otherwise by the district.

1. Ryan McNeil, District Manager, Fresno Mosquito and Vector Control District (FMVCD)
2. Maria Garcia- Adarve, Senior Consultant, SCI Consulting Group
3. Sonia Ortega, Project Analyst, SCI Consulting Group

If you should have questions, please contact Julia Laciste at (559)-268-6565 at our district office or email at julia@fresnomosquito.org.

Sincerely,

Kristi Lawrence
FMVCD Board President

cc: Board of Trustees

RESOLUTION NO. 137-18

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE FRESNO MOSQUITO AND VECTOR CONTROL DISTRICT

A RESOLUTION APPROVING THE ENGINEER'S REPORT, CONFIRMING THE ASSESSMENT DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2018-19 FOR THE MOSQUITO, VECTOR AND DISEASE CONTROL ASSESSMENT

WHEREAS, the Fresno Mosquito and Vector Control District ("District") is authorized, pursuant to the authority provided in Health and Safety Code Section 2082 and Article XIIID of the California Constitution, to levy the continued assessments for mosquito and disease control projects and services; and

WHEREAS, such mosquito control services provide tangible public health benefits, reduced nuisance benefits and other special benefits to the public and properties with the areas of service; and

WHEREAS, an assessment for mosquito, vector and disease control projects and services has been given the distinctive designation of the "Mosquito, Vector and Disease Control Assessment" ("Assessment"), and is primarily described as encompassing the Western portion of the City of Fresno, the City of Kerman, and unincorporated Fresno County areas including the communities of Biola, Calwa, Easton and Malaga.

WHEREAS, the Assessment was authorized by an assessment ballot proceeding conducted in 2015 and approved by 64.33% of the weighted ballots returned by property owners, and such assessments were levied by the Board of Trustees of the Fresno Mosquito and Vector Control District by Resolution No. 126-15 passed on July 15, 2015;

WHEREAS, SCI Consulting Group, the Engineer of Work, prepared an engineer's report in accordance with Article XIIID of the California Constitution and Section 2082, et seq., of the Health and Safety Code for the Assessment (the "Report"). The Report has been made, filed with the District and duly considered by the Board and is hereby deemed sufficient and approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

WHEREAS, on May 16, 2018, this Board adopted Resolution No.136-18 to continue to levy and collect Assessments for fiscal year 2018-19, preliminarily approving the Engineer's Report, and providing for notice of hearing on June 20, 2018, at the hour of 2:00 p.m. at the Fresno Mosquito and Vector Control District offices, located at 2338 E. McKinley Ave Fresno, CA 93703.

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of Assessments were fully heard and considered by this Board, an all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board there by acquired jurisdiction to order the continuation of assessments prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Fresno Mosquito and Vector Control District that:

SECTION 1. The above recitals are true and correct.

SECTION 2. The public interest, convenience and necessity require that the assessments continue to be approved and collected.

SECTION 3. The Engineer's Report for the Assessment together with the proposed assessment roll for fiscal year 2018-19 is hereby confirmed and approved.

SECTION 4. That based on the oral and documentary evidence, including the Engineer's Report offered and received at the public hearing, the Board expressly finds and determines that: (a) each of the several lots and parcels of land subject to the Assessment will be specially benefited by the services to be financed by the assessment proceeds in at least the amount of the assessment apportioned against such lots and parcels of land, respectively; and (b) that there is substantial evidence to support , and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property from the mosquito and disease control services to be financed with assessment proceeds.

SECTION 5. That assessments for fiscal year 2017-18 shall be levied at the rate of FIVE DOLLARS AND TWENTY-THREE CENTS ($5.23) per single-family equivalent benefit unit for Zone A, and FOUR DOLLARS AND NINETY CENTS ($4.90) per single-family equivalent benefit unit for Zone B, as specified in the Engineer's Report for fiscal year 2018-19 with estimated total annual assessment revenues as set forth in the Engineer's Report; and

SECTION 6. That the mosquito, vector and disease control services to be financed with assessment proceeds described in the Engineer's Report are hereby ordered.

SECTION 7. No later than 31st of July following such adoption, the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Fresno ("County Auditor"). Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all the laws providing for collection and enforcement shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Mosquito, Vector and Disease Control Assessment.

SECTION 8. All revenues from Assessments shall be deposited in a separate fund established under the distinctive designation of the Fresno Mosquito and Vector Control District Mosquito, Vector and Disease Control Assessment.

SECTION 9. The Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of Trustees of the District. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

PASSED and ADOPTED by the Board of Trustees of the Fresno Mosquito and Vector Control District, State of California on June 20, 2018 by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

_____
Kristi Lawrence, Board President

ATTEST:

_____
Peter Woolcock, Secretary

FLEET VEHICLE POLICY

During your employment with FMVCD, the District may provide you with a vehicle to be used within the scope of your employment. This Fleet Vehicle Policy describes the terms and conditions under which you may be provided with a vehicle. As the driver of a District vehicle, you are responsible for reading this policy and having a complete understanding of your responsibilities as they are described herein. The District, in its sole discretion, may terminate our fleet vehicle program and/or your participation in the fleet vehicle program.

INDIVIDUAL REQUIREMENTS

All individuals driving a District vehicle must:

- have a valid California driver's license;
- have and maintain a satisfactory state motor vehicle record;
- acknowledge receipt of a copy of this policy by signing the Employee Acknowledgement Form

Although the District will conduct a record check with the state's Division of Motor Vehicles (DMV) prior to your employment, it is important to note that the District may also conduct additional DMV motor vehicle record checks for all District employees throughout their employment that use a District vehicle.

If you are driving a District vehicle pursuant to this Policy and you receive a DUI/DWI while an employee of the District, it is grounds for immediate termination.

PROPER USE OF THE DISTRICT VEHICLE

The District may furnish you with a vehicle as a tool and resource to assist you in the performance of your job responsibilities. Use of a District vehicle for any business venture other than those specifc to your job role with the District is strictly prohibited. Non-District personnel are prohibited from driving or being a passenger in District vehicles. Acceptance of any form of compensation for carrying passengers or materials is prohibited.

Although you may be furnished with a District vehicle for the performance of your job, the District retains all property rights, title and interest to the vehicle. Upon your resignation or termination of employment for any reason, you shall immediately return the vehicle to the District. The District reserves the right to take possession of its vehicle at any time during your employment.

VEHICLE SELECTION

Vehicles are selected based on safety, comfort, job requirements, industry benchmarks and economic criteria. The District reserves the right to change the vehicle selection(s) at any time and at its discretion.

For safety purposes, all District vehicles include Global Positioning Systems (GPS). Tampering with the GPS or any other accessory/system on District vehicles is prohibited.

REPLACEMENT PROCEDURES:

As a general rule, District vehicles will be kept for 100,000 miles. District management may deem it necessary at any time, with Board approval, to review each replacement of a vehicle on an individual basis in considering such circumstances as the number of years in service, mileage, vehicle condition (mechanical and body), resale market, timing of "factory build-out," yearly model changeover by manufacturers, etc. All vehicles will be purchased according to the current District Purchasing policy.

INSURANCE INFORMATION

A copy of the District's Insurance ID Card must be kept in your District vehicle at all times, along with an Accident Packet, so that you are aware of the action steps to follow associated with any accident.

MAINTENANCE PROCEDURES AND REPAIRS:

All employees are required to report the mileage of the District vehicle they use at the end of each month to the Assistant Manager. Based on this tracking and reporting, all scheduled maintenance will be performed on your District vehicle at the designated intervals set forth by the manufacturer to ensure maximum vehicle performance for safety, operating efficiency, and extended life of the vehicle.

For major repairs, including towing, please call the District office or your immediate supervisor. They will handle repairs, towing, etc., and direct you accordingly. It is important that you do not act independently to attempt to repair a District vehicle. Any personal expenses incurred from attempting to repair or tow a District vehicle will not be reimbursed. Furthermore, District employees may be held personally liable for additional, necessary repairs caused by negligence and/or unauthorized repairs. Any questions about District maintenance procedures should be referred to your supervisor, the Assistant Manager, or District Manager.

VEHICLE CLEANLINESS

Employees are responsible for maintaining District vehicles they use in clean, working condition as they represent the District and our operations. Accordingly, you must clean the vehicle on a regular basis, inside and out, thoroughly vacuuming the inside, including the trunk, under the seats, etc. Remove all food containers, water/soda bottles, etc., on a daily basis.

FUEL MANAGEMENT AND EXPENSES

The District maintains its own gasoline tank. All employees are to use this tank to refuel District vehicles. To be prepared for shortages or emergencies, drivers should refuel whenever the tank is less than half full at the end of the business day. Fleet fuel cards to a local gasoline station will only be given to employees for refueling in emergency or unforeseen circumstances.

TIRE CARE AND REPLACEMENT

Tire mileage is directly proportional to driver technique, front-end alignment, tire pressure, and wheel balance. All of these factors are under your control. You should check your tire pressure every Monday and visually inspect your tires. All employees are expected to keep tires inflated to the proper PSI rating

by use of the air hose in the District shop. You should report front-end alignment and wheel balance problems to your supervisor immediately to avoid excessive tire wear.

PERSONAL ITEMS

The District suggests using equipment that can be removed and stored when the vehicle is parked at airports, motels, and other "high risk" areas to reduce vulnerability to theft. Theft of cellular phones or other personal belongings is not covered by the District's insurance. Such losses, if any, should be reported under your personal homeowner's or renter's insurance, if applicable.

PARKING AND MOVING VIOLATIONS

As the driver of a District vehicle, you are responsible for any and all tickets, including parking and moving violations. If you receive a ticket, you must **immediately** notify your supervisor. You are responsible and accountable for any and all tickets received while in possession of the District vehicle. This responsibility includes the timely payment of all parking and moving violations with personal funds; the District will not provide payment for any driving violations on an employee's behalf.

If the District is notified by law enforcement or Fresno County Superior Court and required to pay for a violation associated with your District vehicle, you will be required to reimburse the District for all costs associated with such violations, including but not limited to, any penalties, fees, and legal costs.

Payment for your traffic violation must be made within 10 days after notification that payment is due. Failure to timely pay the District may result in a direct payroll deduction for the sum due to the District. In addition, failure to notify the District of a ticket or pay the District within the allotted time may result in disciplinary action, up to and including termination of employment.

HOW TO REPORT AN ACCIDENT

When an accident involves another vehicle, use the Accident Packet in your glove box to obtain the following:

- Drivers name
- Address
- Telephone number
- Name of Insurance Company
- Vehicle registration number
- Vehicle license plate number

If possible, obtain the name, address, and telephone number of any witnesses, including badge number and address of any investigating police agencies. Ensure to document if there are any injuries reported by anyone involved in the accident. As soon as possible after the accident occurs, contact your immediate supervisor.

SAFETY GUIDELINES

Employee safety is of the utmost concern to the District. You should consider all safety-related issues related to your vehicle found in the District's Safety Policy as well as the following:

- You are to comply with **ALL** motor vehicle traffic laws while operating a vehicle on company business or a company vehicle at any time
- All employees must wear safety restraints while operating or riding in a District vehicle. The driver is responsible for enforcing use of safety restraints by all occupants
- Driving is a full-time job. Avoid all distractions – concentrate on other drivers by assuming that person will not do what is expected
- You are prohibited from operating any District vehicle at any time while under the influence of alcohol or any illegal substance. Similarly, smoking, firearms and/or illegal substances are not permitted inside District vehicles at any time
- You are encouraged to use your cell phone only when the vehicle is legally parked. The use of cell phones while driving is prohibited. Similarly, the use of an iPod, or a similar MP3 device, while operating a vehicle is prohibited
- Use your headlights at all times, even during daylight hours

GPS VEHICLE TRACKING

GPS monitoring devices will be implemented in all District vehicles. The District has the right to monitor employee locations while the employee is using company-owned property. Employees should have no expectation of privacy while using District property.

The GPS system enables the District to generate information and notifications regarding use, location, and servicing requirements of the GPS equipped vehicles. The data will be used to notify District management of vehicle trouble codes, mileage, vehicle location, vehicle idling time, speed, routing, service intervals, top speed, etc. This information is transmitted directly to District management. The GPS unit also acts as a security device in the event there is a theft of District property.

GPS monitoring allows the District to be able to accurately determine historical locations of vehicles to provide legitimacy of an employee completing a service request. It may be used as a form of proof and presented as public record.

The District prohibits operation in a manner that causes engines on vehicles to idle for more than 30% of the total operation time each day, unless allowed for the following conditions:

- When detained in traffic
- When necessary to provide air conditioning/heat to prevent a safety or health emergency

FRESNO MOSQUITO & VECTOR CONTROL DISTRICT
BUDGET FISCAL YEAR 2018/2019

	FMVCD REVENUE 2018/2019
INCOME	
Property Taxes	$ 1,235,137
Interest	$ 30,878
Delinquent/% Increase/New Parcel Tax Payments	$ 135,000
Benefit Assessment	$ 596,883
TOTAL INCOME	$ 1,997,898

	FMVCD EXPENSES 2018/2019
SALARIES & EMPLOYEE BENEFITS	
Wages	$ 928,000
FICA	$ 71,000
Retirement	$ 313,000
Health Insurance	$ 223,000
Life Insurances	$ 670
Unemployment Insurance	$ 13,000
Workers' Compensation Insurance	$ 43,000
TOTAL SALARY & BENEFITS	$ 1,591,670
SERVICES & SUPPLIES	
Spray Material	$ 110,000
Operating Supplies & Expenses	
Spray Equipment Parts/Repairs	$ 5,000
Surveillance (Traps/Testing/Aerial/Warrants)	$ 25,000
Uniform and PPE	$ 10,000
Building Security/Supplies/Repairs	$ 11,000
Fish Facility	$ 3,000
Vehicle Supplies & Expense	$ 40,000
Utilities	$ 19,000
Communications	$ 11,000
Office Supplies & Expense	$ 20,000
Insurance	
General Fund	$ 6,200
Liability Premium	$ 19,400
Property Premium	$ 1,300
APD Premium	$ 3,150
BTA Liability	$ 200
Travel & Subsistence	$ 8,000
Public Education	$ 10,000
Dues/Subscriptions/Books	$ 18,000
Legal/Audit/Professional Services	$ 12,000
Government Fees	$ 4,200
Miscellaneous	
Continuing Education/Certifications	$ 5,000
Employee Education Reimbursement	$ 6,000
Pre-Employment/Hiring	$ 1,000
TOTAL SERVICES & SUPPLIES	$ 348,450
CAPITAL EXPENDITURES	
Vehicles	$ -
Spray Equipment	$ -
Shop Equipment	$ -
Office Equipment	$ -
Communication Equipment	$ -
Lab Equipment	$ -
Buildings & Grounds	$ 6,000
TOTAL CAPITAL EXPENDITURES	$ 6,000
Appropriation for Contingencies	$ 51,778
TOTAL EXPENSES:	$ 1,997,898